

## **BROOKSIDE ELEMENTARY SCHOOL**

Date: November 7th, 2023

**Meeting Attendees:** Ruby Virk (President), Linda Hume (Vice-President), Sheena El Nashar (Treasurer), Kerry Schwab (Principal), Megan Ottenbreit (Vice-Principal), Erin Scott, Alisha Abbas, Narinder Atwal, Anthony Chohan

### **1) Welcome @ 10:31am**

**2) Adoption of Agenda:** Approved by Sheena, Seconded by Megan

**3) Adoption of October 2023 Meeting Minutes:** Approved by Linda, Seconded by Erin

### **4) Principal's Report: (Kerry Schwab)**

- FSA are almost complete. Booklets will be returned and sent home at the end of the month.
- Halloween was enjoyed by all. The costume parade was a success.
- November 15th- Photo retakes. Are parents happy with the quality of the portrait photos by Lifetouch? Do we want to try another company? Darby's?
- Staffing updates: Annie is officially in the office position on Thursday/Friday. Megan will now also take on the role as another Integration Support Teacher. The school still waiting to fill the French role. Mr. Dean is off on Paternal leave until the New Year.
- Continuing with a school wide reading focus, we want kids to be excited about reading, lots of challenges for fun engagement.
- Winter Concert on Dec. 12/13th. at 1pm. - More info coming out in the next parent sway.
- Grade 7 Parent Committee meeting today.

### **5) Financial Statement Update - Treasurer (Sheena)**

- **Gaming Account:** Current Balance: \$ 1441.42 We have finally received the Gaming grant in the amount of \$7740.00. Cheque has been made out to the school in the amount of \$6800.00 for field trips.
- **PAC Account:** Current Balance: \$23,122.92
  - Popcorn Sales did well, made \$556.36
  - Subway Hot Lunch made \$421.47
  - BCCPAC paid in the amount of \$75.00
  - Teacher Start up funds expense of \$546.69
  - Welcome Back party in the negative (-\$433.95). Fresh Slice still has not picked up and cashed their check.

### **6) Updates:**

- **DFS Wrapping Paper Fundraiser:** Officially closed now after extending 1 week. Delivery will be at the end of November.

- **Art Cards by Kids Fundraiser:** Now Closed.
- **Scholastic Book Fair:** November 20-23rd after school. Decided to add a morning time slot on Tuesday, Nov. 21st from 8:15am to 9:15am. Media advertisements to go out. Hopefully we get more teacher wish lists completed. There is No Virtual Book Fair this year.
- **Hot Lunch:** October 26th, Subway went well, no issues.
- **Teacher Start Up Funds:** Most teachers took advantage of the \$50. Still waiting for some checks to be cashed.
- **Popcorn Sale: October 31st.** Went well. We were hoping for more sales but came to the conclusion that many classes were already having parties with treats. We sold the leftover Popcorn on Nov. 3rd at lunch.
- **Hot Lunch:** November 7th (today) It is the Samosas and Frozen Yogurt Lunch
- **Hot Lunch:** November 23rd - Little Caesars. Orders close November 16th.
- **Movie Night:** Dec. 1 - Home Alone will be shown. Notice out to parents. 4:30pm - 6:30pm Pre-pop popcorn the day before. Tickets will be \$5.00 on-line and includes popcorn and bottled water. Little Caesars pizza will be available for pre-order.
- **School Christmas Concert:** December 12th and 13th at 1pm. PAC has received their gaming license so we can hold a 50/50 and Raffle Basket ticket sales during concert.
- **Hot Lunch:** Subway on Dec. 14th
- **Hot Chocolate/Candy Canes:** in the gym for all students on Dec. 14th
- **Family Pancake Breakfast:** Dec. 19th Tickets will go on sale on-line.

## 7) New Items

- **Technology update:** (Megan) iPads: We currently have 2 iPad carts in the school. Our goal to house 25 iPads in 1 cart for Primary grades and 30 iPads in the other for Intermediate. A total of 50 iPads were purchased last year. The schools ask for this year...Can the PAC purchase 10 more iPads for intermediate and 10 more for primary (20 total)? That would give the school 2 full carts, plus iPads for the Library. Our computer lab is also obsolete. Goal is to also have a test class for the function of keyboards with the new iPads.

**QUESTION:** Can the PAC pay for 10 now? Or should we have the school put the order in now for all 20, as the ordering process can take months. **VOTE:** ALL in favour for ordering ALL 20 now.

**9) Meeting Adjourned early @ 11:15am** (to assemble Samosa /Frozen Yogurt Hot Lunch)

**Next PAC meeting: December 5th @ 8:45am**