

BROOKSIDE ELEMENTARY SCHOOL

Date: December 5th, 2023

Meeting Attendees: Ruby Virk (President), Linda Hume (Vice-President), Sheena El Nashar (Treasurer), Kerry Schwab (Principal), Megan Ottenbreit (Vice-Principal), Erin Scott (as Secretary), Narinder Atwal, Alisha Abbas, Anthony Chohan

1) Welcome @ 8:40am

2) Adoption of Agenda: Approved by Sheena, Seconded by Linda

3) Adoption of November 2023 Meeting Minutes: Approved by Linda, Seconded by Sheena

4) Principal's Report: (Kerry Schwab)

- Volleyball Playday: 6 teams participated here at Brookside. Brookside won the event. Everyone had a great time. Thank you to Mr. Scodellaro and Ms. Thoohan for coaching!
- Welcome Back Party date of September 26th for next year, works for staff.
- Movie Night: Dates on the calendar are Feb. 9th and May 10th.
- Staffing Update: Ms. Morai has officially taken the French teacher position.
- Photo update: Lifetouch will not be charging for class photos next year.
- Dec. 14th. Hot Chocolate and Candy Cane day. 8:40am to 11:35am in the gym.
- Winter Concert on Dec. 12th/13th at 1:00pm. Ticket info has been sent out to families by Rona.
- Report Cards will go out next week. 13 classes are using Spaces, 4 classes are using the paper template.
- MDI (Middle Years Development Instrument) from UBC. Grade 5's will participate. It asks students about their experiences inside and outside of school. Information will come back to the District. The survey will take place between January and March. Information about the survey will go home before the Holiday break.
- Grade 7 Fundraising Committee did a Concession yesterday at Playday. Unaware at this time how they did.

5) Financial Statement Update - Treasurer (Sheena)

- **Gaming Account:** Current Balance: **\$1,438.68** Nothing has really changed from last month.
- **PAC Account:** Current Balance: **\$27,730.51**
 - Little Caesars Hot Lunch: \$450 profit
 - Sales so far from Raffle Basket Tickets, \$158.18
 - Home Alone Movie Night: \$427.42 profit
 - Scholastic Book Fair: \$764.15
 - Art Cards by Kids: \$207.18
 - Donations on-line are up to \$655.00

-DFS fundraiser: \$689.68 made

PAC Account current Expenses:

- \$30 bin Lock,
- \$47 for misc (tree decorations)
- Teacher Start Up: still waiting for cheques to clear.

6) Updates:

- **Book Fair:** (Linda) On par with what we did last year. The same dates have been booked for November next year (2024). Discussion about adding a Spring book fair? Linda will ask about April 8/9/10/11th 2024 as possible dates?
- **Movie Night:** Showing of Home Alone went well however many people who had pre-purchased tickets didn't show up. Left over popped popcorn will be given to staff.
- **Gaming Grant Form:** Gaming has reached out to every school with a questionnaire form to complete, double checking on how each PAC is following procedures and protocols.
- **Christmas Concert:** Doors will open at 12:30pm to allow parents to purchase 50/50 and Raffle Basket Tickets.
- **Hot Lunch:** Dec. 14th sales for Subway so far are okay. We will send out reminder email to families today. Ordering will close this week.
- **Hot Lunch:** Sushi date to be determined in January.
- **Pancake Breakfast:** Discussed plans around Set up, Volunteers, etc. Erin will send out Sign up sheet for items to be donated. Close off date will be Dec. 14th so we can supplement any missing items.

7) New Items:

-**Donation inquiry from Enver Creek Dry Grad Committee:** We have chosen not to donate towards this as we are a non-profit and working hard to raise our own funds for our school.

9) Meeting Adjourned @ 10:05am

Next PAC meeting: January 9th, 2024