

BROOKSIDE ELEMENTARY SCHOOL

Date: May 11, 2023

Meeting Attendees: Sheena El Nashar (President), Linda Hume (Treasurer), Erin Scott (Secretary), Gagan Sangha (acting VP), Megan Ottenbreit (Acting Principal)

1) Welcome @ 8:57am

2) Adoption of Agenda: Approved by Linda, Seconded by Erin

3) Adoption of April 2023 Meeting Minutes: Approved by Linda , Seconded by Sheena

4) Principal's Report: Megan (Principal) - Grade 7 fundraising is going well. District has made the decision and is saying *NO* to inflatables at schools.

-SFAF (Student Financial Aid Fund) is available from the District to help with any students that need assistance.

-Games Day planning is on track. Students will be doing games stations again and they will remain in the same areas as last year. The school is looking at less sticky and wasteful treats for all students instead of the the ice cream cups, perhaps cookies. PAC will host a concession.

-Parm will not be returning for the rest of the school year. Megan and Gagan to remain in their positions.

- Parent Appreciation Tea invitations have gone out. The tea will happen next week on May 17th. The school is trying to encourage parents just to come back into the school and get involved.

- Spring Concert was a success. Parents appreciated the tickets at no charge.

- With the Grade 7 fundraising, there will be enough for a Legacy Fund. The Grade 7's will choose how they want to leave a 'Legacy' with the school.

5) Financial Statement Update - Treasurer (Linda)

- Gaming Account: Current Balance \$900.38

- PAC Account: Current Balance \$17302.73

-So far our Fun Lunches have made \$2998.00. This is way down from previous years. Is it largely due to all notices are now digital?

-Our Lyle, Lyle Crocodile Movie Night made: \$475.68

-Spirit Wear profited \$202.13. We still have 2 t-shirts left. Megan may purchase and use as gifts.

-Staff Appreciation lunch cost PAC \$713.48

-Popcorn/etc. cost \$63.54 to purchase.

6) Updates:

- Our TCYB/ Samosa Hot Lunch went well and made \$351.00. TCYB was well organized and packaged well, the company was very easy to work with and we will definitely use them again.
- We have decided to do a Little Caesars Pizza Hot lunch during Games Day. (As long as it is available, Sheena will contact them) Subway would be our 2nd choice.
- Movie Nights are going well for the PAC. Students that caused issues during the last movie have been spoken to and conversations with parents were had.
- Teacher Appreciation Lunch went well.
- Yearbook orders need to be submitted to Lifetouch on May 14th. (Erin to take care of this)
The last day to get orders in is tomorrow May 12th.

7) New Business:

- *Mucho Burrito* is our next hot lunch happening on May 25th. Push notification will go out before cut off date.
- *Kernels Popcorn* fundraising is currently happening. It has been slow to start. We might think about trying to do a bulk bag order next time to see if we can increase our profit.
- 'Welcome to Kindergarten' will be happening on May 25th from 1pm to 2pm. PAC will have a table with information and a sign up sheet. We will also present a brief powerpoint to the new parents. We have decided to do a couple of website orientation sessions in September (the 11th and 12th) to assist any parents that are having difficulty with the PAC hotlunches.net Website. This will happen in the Gym.
- First Day of School is September 5th (1 hour) .
- Welcome Back Party booked for September 28th. Same day as Parent/Teacher interview.
- Freezie/Ice Cream Sandwich sales will happen on the following Thursdays: May 18th, May 25th, and June 1st. After school, just outside the Music Room.

8) Meeting Adjourned @ 10:03am

Next PAC meeting: June 1, 2023 @ 8:45am

**changed to May 31st after Meeting adjourned*